



To: Local Police Department/Detachment

RE: Volunteer REQUEST FOR POLICE RECORD CHECK

Dear Sir/Madam,

The bearer of this letter has applied to be a **volunteer** with CISV Vancouver (Children's International Summer Villages - Vancouver Chapter). CISV Vancouver is a local non-profit charitable organization providing educational programs for youth from throughout Metro Vancouver and the Fraser Valley.

Since our volunteers work directly with children in workshops and overnight camps and may act as legal guardians accompanying children to different CISV programs around the world, we require all leaders 18 years of age and older and homestay families to have Police Record Checks prior to participating.

I request that you complete a Police Record Check, including the **Vulnerable Sector** portion, on the individual producing this letter. The check can be forward to me at the address below or given to the individual requesting it.

Our registered charity number is **889970661 RR0001**.

If further information is required, please do not hesitate to contact me.

Sincerely,

Aaron Jackson, Risk Manager

CISV Vancouver

riskmanager@cisvvancouver.ca

604 830-8664