



vancouver
building global friendship

CISV Vancouver Chapter

Step Up Delegate Application Cover Sheet

Applicant Name: _____

The following two CISV Step Up Camps are being offered:

14 year old Step Up in Costa Rica where you must be 14, for at least one day, between September 1st 2019 and January 31st, 2020.

15 year old Step Up in London Ontario, Canada where you must be 15, for at least one day, between June 1st and October 31st, 2019..

Step Up Age Group	Destination	Dates
14 year old	Costa Rica	December 27, 2019 - January 18, 2020
15 year old	London Ontario	July 5, 2019 - July 27, 2019

Please note that you apply to be a Step Up delegate representing Vancouver. CISV Vancouver retains the right to assign the delegation: you do not apply for a specific destination.

PROGRAM APPLICATION PROCESS DEADLINES:

All Program Questionnaire and References due Feb 3, 2019.

The electronic submission of your completed questionnaire and references are required to be submitted by **February 3, 2019.**

Application Fee - Deadline see below:

If you have **CISV experience** (i.e. past delegate, fall mini camp etc.) we require the **Paid Membership and Application fee** to be completed by **December 21, 2018**, with the questionnaire and references to follow due on February 3, 2019.

*NOTE- Submitting your application fee by December 21, 2018 is required to understand capacity for the programs and if there will be a need to try to acquire or release programs.

If you are **new to CISV** and attending your first minicamp January 18 - 20, 2019, all pieces of the application requirements (a Paid Membership, Application fee and electronic submission of your completed questionnaire and references) are required to be submitted by **February 3, 2019**

SELECTION REQUIREMENTS:

Paid Membership for 2019

In order to be considered for a delegate position, you **MUST** be a paid member of CISV Vancouver for **2019**. This is mandatory for Insurance purposes. Membership purchase or renewal can be done through our website

(cisvvancouver.com) and must be fully paid before submitting your application. Applications from non-members will not be considered.

Paid Program Application Fee

A complete application must include the payment of the \$35 application fee. For Application Fee Payment link – click [HERE](#)

Mini Camp Attendance Required

Applicants must have attended at least one local mini-camp in the last 12 months before being eligible for a travel delegate position. This is to provide exposure to a CISV camp setting and give you an idea of what a CISV program would be like, and also allows us to evaluate applicants in a camp setting amongst their peers.

Questionnaire and References

A completed questionnaire and two references must be received by email to programming.cisvvancouver@gmail.com by **February 3, 2019** to be considered.

A complete Questionnaire and Reference package consists of:

1. The completed questionnaire, with both applicant and parent sections signed, scanned and emailed along with a recent photo of the applicant.
2. Two reference forms, completed by your references and submitted via email directly to programming from the referee at programming.cisvvancouver@gmail.com References should not be family members and should be able to comment on the applicant in a setting of his/her peers. Coaches and teachers are ideal.

*Note: Proof of age will be validated by a programming committee member.

Parents/Guardians please note that failure to disclose pertinent medical or other information at the time of application may jeopardize your child's position in the delegation.

Time Commitment:

If you are selected as a delegate, there is a significant time commitment required leading up to the departure for the program. Delegates and parents need to make themselves available for pre-camp preparation meetings and other related tasks. This means making CISV a priority so as to enable your child and the whole delegation to have a successful experience. After completion of your program, delegates will be expected to share their skills by participating in local CISV activities and Junior Branch functions.

CISV Vancouver is a volunteer-run organization and adults from all member families are expected to contribute volunteer service throughout the year. Specific volunteer tasks and roles will be advertised on our website or via the group email list. Please ensure that you are signed up for the email distribution list on our website so that you stay informed of activities and announcements relating to CISV Vancouver.

Costs:

Program fees are \$1170.00. This covers the fees charged by all levels of CISV (local, national and international), as well as comprehensive insurance coverage and official CISV travel outfit. All program fees must be paid in full before departure or your child may not be permitted to travel with his/her delegation. Please be aware that once your child is confirmed, program fees will be payable as we are obligated to pay the other levels of CISV (National and International,) even if your child does not travel.

Other costs include:

- Air fare and other travel costs for delegate
- ¼ of the leader's airfare and other travel costs
- Passport and visa fees, if required
- Vaccinations, if required (depending on the host country)
- Spending money (amount to be determined by the delegation and the host country)
- Gifts for host families and camp staff
- Supplies for National Night and "traders"

Bursary Applications

We are unable to provide any bursaries at this time. We hope to be able to offer bursaries in the future.

Dates and items to consider or be aware of for application deadline:

January mini camp is January 18 - 20th, 2019 *applicant must attend at least 1 mini camp in the last 12 months. This is a requirement and this mini camp would be the last offering prior to summer 2019 programs.

Complete submission packages are required by February 3, 2019. Two submitted references by this deadline are required for the application to be considered. Please ensure references are aware of the deadline date for submission.

Please email applications to: programming.cisvvancouver@gmail.com



CISV Vancouver Chapter

Step Up Delegate Application Form

Name: _____ Gender: _____

Birthdate: _____ (day/month/year) Age: _____ Grade: _____

School: _____

Home Address: _____

Ph#: _____ Parent's Name: _____

Parent email: _____

Delegate email: _____

How long has your family been involved with CISV? _____

Have you applied for Step Up before: ___ Y ___ N

Have you attended a Step Up ? ___ Y ___ N; If yes, where _____

Written Response (to be completed by youth applicant)

Please list any travel and/or camps you have attended without your parents. How long were you away?

Please list any other organizations you belong to (Scouts, Guides, Soccer, etc.):

Have you traveled outside of British Columbia? If so, to where?

What languages do you speak or are learning to speak?

If you meet someone who doesn't speak english? How might you communicate with them?

What is your history with CISV Programs, CISV Vancouver and it's junior branch and why did you apply for a Step Up?

What are your interests and hobbies?

The theme for CISV's programs in 2019 is Conflict and Resolution. Tell us about two issues relating to Conflict and Resolution that you would be eager to discuss or learn more about.

What would you do if you encountered a conflict at camp regarding a difference of opinion or planning for an activity. How would you work to resolve this with the other person/s?

In a Step-Up program the delegates are encouraged to help lead and plan the activities. Tell us about any leadership experience you have had or demonstrated either at school, in an organization, amongst your friends or in your community.

What are some ideas you have about:

A) representing your country?

B) encouraging everyone to participate in a group project?

C) being yourself?

CISV programs are very busy. How can you tell when you need downtime or time alone? How do you like to spend it?

Delegates are expected to participate in all of the activities at camp. How do you handle doing jobs you don't enjoy or participate in activities when you are tired or not interested?

CISV requires a lot of work with groups. What do you think is the most important thing about working in groups?

A CISV program is an unplugged experience. This allows participants to fully immerse themselves in the program. Will you have any difficulties not having access to electronics or email communication with your family during your time away from home?

Are you worried about anything related to the Step up program?

Completed by: _____ Date: _____

Adult Section

Both legal parents consent this application? Yes _____ No _____

Do you see any complication in obtaining a passport for your child? Yes ___ No ___

If yes, please explain _____

Please indicate any health concerns such as allergies, behavioural considerations and medications required for your child. Health disclosure: parents must disclose any potential physical or emotional health concerns with regards to the child. Health concerns will not preclude a child from participation but knowledge of health concerns allows CISV and its' leaders to understand and support participants in the best possible way. Failure to disclose may result in your child being sent home from the program at your expense.

Please indicate any diet restrictions (vegetarian, no pork, etc.)

I hereby acknowledge that the above information is complete and accurate to the best of my knowledge,

Parent's Signature: _____

Child's Signature: _____

Written Response (to be completed by Parent)

Why did you allow your child to apply for a CISV Step Up?

How would your child benefit as a result of their Step Up experience? What qualities does your child have that make them a good candidate to be a Step Up delegate?

CISV programs are an unplugged experience. This allows the participants and leaders to fully immerse themselves in the program. Do you foresee any challenges for your child not having access to electronics during their time away?

Are you comfortable putting trust in the leaders that your child is well during those days of silence? Will you be ok not being able to electronically communicate directly with your child during the program?

Do you have any concerns about sending your child to a Step Up?

Are there any reasons that your child may have difficulty or be unable to travel to a particular destination?

As should have been explained to you, preparation for a Step Up experience requires time and parental involvement – with the entire delegation (including the leader) and parents of other delegates. Do you have any commitments that might conflict with this preparation? Are you willing to make CISV the top priority in the time leading up to the Step Up?

What expectations do you have of the adult leader who will be accompanying your child to the Step Up?

CISV is entirely volunteer-driven. Parents of child delegates are asked to participate in the local CISV chapter, following the return of the delegation to ensure our viability. Given family and work pressures, what kind of realistic commitment are you able to make?

Completed by: _____ *date:* _____